

VCE Enrolment Changes and Amendments Form – 2020

Please fill out the name and unit level of the subject you wish to add or withdraw from in the appropriate section of the table.

All enrolment changes must be endorsed by a parent, Scott, Amanda or Penny, Bob and the teacher/s of the subject that you wish to add and/or withdraw from. Please get them to sign at the bottom of the page.

Your Name: _____

Date: ____/____/2020

Year Level: _____

Unit Withdrawals		
<u>Unit Name & Level</u> (e.g. Geography, Unit 1)	<u>Semester</u>	<u>Reason for Withdrawal</u>

Unit Additions		
<u>Unit Name & Level</u> (e.g. Classical Studies, Unit 3)	<u>Semester</u>	<u>Reason for Addition</u>

Signatures: These signatures are for teachers to approve changes

- ✓ Class teacher of unit you wish to withdraw from: _____
- ✓ Class teacher of unit you wish to add: _____
- ✓ Scott, Amanda or Penny: _____
- ✓ Parent/Carer: _____
- ✓ Bob: _____
- ✓ Approved at staff meeting (OFFICE USE ONLY):

PLEASE FILL OUT THE OTHER SIDE AND RETURN THE COMPLETED FORM TO THE OFFICE

