

## VCE Enrolment Changes and Amendments Form – 2018

Please fill out the name and unit level of the subject you wish to add or withdraw from in the appropriate section of the table.

All enrolment changes must be endorsed by a parent, Scott or Amanda, Bob and the teacher/s of the subject that you wish to add and/or withdraw from. Please get them to sign on the lines below.

Your Name: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/2018

Year Level: \_\_\_\_\_

<b>Unit Withdrawals</b>			
Unit Code Office use	<u>Subject Name &amp; Unit Level</u> (e.g. Geography, Unit )	<u>Semester</u>	<u>Reason for Withdrawal</u>

<b>Unit Additions</b>			
Unit Code Office use	<u>Unit Name &amp; Year Level</u> (e.g. Classical Studies, Unit 3)	<u>Semester</u>	<u>Reason for Addition</u>

### **Signatures: These signatures are for teachers to approve changes**

- ✓ Class teacher of unit you wish to withdraw from: \_\_\_\_\_
- ✓ Class teacher of unit you wish to add: \_\_\_\_\_
- ✓ Scott, Amanda or Penny: \_\_\_\_\_
- ✓ Parent/Carer: \_\_\_\_\_
- ✓ Bob: \_\_\_\_\_
- ✓ Approved at staff meeting (OFFICE USE ONLY):

**PLEASE FILL OUT THE OTHER SIDE AND RETURN COMPLETED FORM TO TOMER IN THE OFFICE**

Your Name: \_\_\_\_\_

Year Level: \_\_\_\_\_

### Other Enrolled Subjects

Subject Name	Unit Level